

# Gudith Elementary School

## Parking Lot Procedures

### Morning Drop-Off & Afternoon Pick-Up

When dropping off and picking up students, we ask you observe the following safety procedures:

#### Drop Off:

- The drop-off lane is open.
- This is our **KISS & GO ZONE**. Pull up next to the sidewalk to let your student out of your vehicle from the passenger side **ONLY**.
- *Please do not drop off your students in the parking lot or in the second lane of traffic.*
- If your student needs assistance exiting the car, you **MUST** park your car in the lot and walk your student to the front of the school to ensure a safe crossing from the parking lot.
- Students should not be permitted to walk past parked or moving cars unescorted.
- **Y5-K-1-2nd graders will have outdoor lineup locations marked by teacher names!**
- **3-4-5 grade student will line up outside at their classroom doors**

#### Pick Up:

- Our Y5-K-1-2 graders who are getting picked-up will be escorted to their outside staging locations. Parents should pick up your student from these staging areas.
- 3-4-5 Graders will exit from their classroom doors. All 3-4-5 classrooms are by the patio
- You may meet your child at their classroom doors or staging location and escort them to your car
- No student will be allowed to leave the sidewalk unescorted.
- Do not call your student to your car if you are parked in the main lot

Not listed in the line up locations are our remote teachers including:

Mrs. Outland  
Mrs. Newland  
Mrs. Merolla  
Mrs. Adams  
Mr. Robinson

**Young 5 & Kindergarten**  
Mrs. VanWallagen  
Mrs. Weitzel  
Mrs. Stewart

**3rd Grade**  
Ms. Korzetz  
Mrs. Dietrich

Mrs. Machlick

**4th Grade**  
Mrs. Ozimek  
Mr. Hunter

Mrs. Sachteleben

**5th Grade**  
Mrs. Matzo  
Mrs. Huepenbecker

**2nd grade**  
Mrs. Cash  
Mrs. Wilson

**1st Grade**  
Mrs. Richter  
Mrs. Taschler

Morning Lineup  
and after school  
pick-up locations